



Terms of Engagement between Project KHEL and Partner Organizations

About Project KHEL:

Launched in 2012, Project KHEL (www.projectkhel.org) is a non-profit that works towards empowering adolescents, paving the way to a more equal and inclusive society. We impart 21st century life skills to transform adolescents to informed and gender sensitive citizens, leaders in their communities, prompt societal change, and widen the scope of their opportunities in the future. Harnessing the 'power of play,' we create safe play spaces and implement holistic, interactive and experiential learning methods through sports, story-telling, theater, crafts, dance and games.

To date, dozens of stories of change have proven that the transferable skills our beneficiaries learn on the playground are enough to make them aspire for better and previously unthinkable opportunities. To complement our efforts, we also facilitate theme based workshops to inform adolescents about crucial issues they face, such as personal hygiene, civic-responsibility and substance abuse. These theme based sessions have been so well received that we had to branch out into three workshop based programmes on Child Sexual Abuse, Menstrual Hygiene Management and Puberty.

Definitions:

- **Partner Organization:** Any organization that has formally agreed to engage their children in Project KHEL's programme on Life Skills Education programme, Made in Madaan.
- **Children:** Anyone under the age of 18 years and enrolling in Project KHEL's Made in Madaan programme.
- **Session:** The hour long intervention that Project KHEL's team facilitates with the children at a Partner Location.



The 2 direct stakeholders i.e. Project KHEL and the Partner Organization, are requested to read and agree to the Terms of Engagement for each other.

Scope of Services and Responsibilities of all parties:

Project KHEL:

1. Project KHEL will send their Facilitators/ Interns/ Volunteers by it, at a time mutually decided with the partner organization, for delivering 21st century Life Skills Education through play and outdoor activities.
2. All interventions will be facilitated by Project KHEL at zero cost by the partner organization.
3. Project KHEL will organize regular reviews with the Facilitators/Interns/Volunteers and also with the partner organization to record targets achieved, challenges faced and new ideas.
4. Project KHEL will accommodate requests of customising focus areas through the sessions made by the partner organization.
5. On sessions when sensitive issues will be dealt with, Project KHEL can request partner organization's teachers/coordinators to be absent from the session. However, the same will be shared with the Partner Organization with due confidentiality maintained, depending upon the issue.
6. Project KHEL will bring it's own equipments and props to the sessions. In case anything is required from the partner organization, they will be intimated much in advance.
7. Opportunities for children brought by Project KHEL, outside of the regular sessions will always be shared with the children after due permission from the partner organization.
8. In case of cancellation of the session from it's end, Project KHEL will inform the partner organization well in time.

PARTNER ORGANIZATION

1. The partner organization will ensure a safe working environment for the Facilitators/Interns/Volunteers with adequate support.



2. The partner organization will give regular feedback to Project KHEL and also specify aspects they would want Project KHEL to focus on.
3. Any inappropriate behaviour or exceptional impact by the Facilitators/Interns/Volunteers should be immediately brought to the notice of Project KHEL by the partner organization.
4. The partner organization can send their teacher/coordinators for support, but their intervention/influence on the sessions need to be minimum.
5. The partner organization is to inform about change in school/child engagement timings, holidays and cancellation of classes, by the earliest possible, to Project KHEL.

Digital Documentation: As strong believers of visual storytelling, we often record snippets from our sessions either to show impact or simply to show to external parties the manner in which we work. Therefore, as guardians to the children, your consent for the same would be much appreciated.

Project KHEL will click pictures and record videos of children, with no compromise to their dignity, for personal records and documentation purposes:

Yes

No

Yes, but only for specific sessions in which prior permission has been granted

Confidentiality: We strongly respect the sense of trust our children and partners place on us and take every step possible to not dent the same. Project KHEL facilitators are prohibited from exchanging personal contacts or sharing sensitive stories with the photo, name and address of the children through their Child Protection Policy and Social Media Policy. We respect the teachers and coordinators from the partner institution to also respect the information shared within a session and not disclose it publically.



Social Media: For a growing startup like Project KHEL, social media becomes our strongest platform to gain visibility as well as add to the credibility of the work that we are doing. For this, we frequently share about our work on the field on our social media handles. As an organizational policy, we DO NOT share sad stories or pictures of sad children on our social media handles, neither do we indulge in sharing the face and names of children sharing sensitive information with our team, to ensure no child gets exploited.

Termination: In case of termination of this agreement at any point, the partner initiating the same should give the other a notice period of 2 weeks so that the programme can be wrapped up more meaningfully. However, if either of the partners find the other in gross violation to the agreement and fail to see eye to eye, the programme can be terminated immediately.

Signature: _____

Name: Akshai Abraham

Designation: Founder-Director

Date: _____

For Project KHEL

Signature: _____

Name: _____

Designation: _____

Date: _____

For _____